



BEHAVIOUR EVERY LESSON

- Queue sensibly outside classrooms
- Remove **Coats** and **bags** before entering the classroom
- Enter** the classroom when instructed to, and **stand behind** your designated seat
- Sit down** in designated seat, when instructed to. Remain seated during the lesson
- Do not talk** when the teacher or other students are talking
- Follow instructions immediately**, without challenge or defiance
- Respect the **environment**, other students and members of staff in the classroom
- Do not eat** or **chew gum** during lessons
- Arrive with all the **correct equipment** required for a lesson

ATTITUDE EVERY LESSON

- Attend school whenever possible**, asking how to catch up if lessons are missed
- Ensure you are **on time** to all lessons
- Use time **effectively, purposefully** working to maximise your potential and complete tasks to the **best of your ability**
- Take **pride and ownership** of work. Keep books organised, following the **standards of presentation guidance**
- Be **actively involved** in lessons, **asking** and **answering** questions. Avoid being passive or coasting
- Listen** to others and **engage** in the work set. **Avoid distractions**
- Be **respectful** to other students and **staff**, and follow instructions
- Know your **target grade** and **what you need to do to improve and achieve**

C1

1st Warning Orange card

- Talking whilst teacher or other students are speaking
- Turning around during lesson
- Off task, fiddling with equipment
- Calling out

1st Warning
No Beh. point

C2

2nd Warning Red card + Beh. point issued

2nd warning of C1 level incident

2nd Warning
Beh. Point

C3

Sent to Base (for lesson)

- 3rd warning of C1 level incident
- Any defiance
- Any inappropriate language

Beh. Point +
Teacher
Detention/
CLD

C4

Sent to Base (for day)/SCFTE

- Serious incident –
- Violence/aggression/truancy
- Defiance at C3
- On call being contacted
- Failure to attend CLD

Base or
SCFTE.
Beh. Point,
CLD





BEHAVIOUR EVERY DAY

Students should **use the seating provided** and **not sit on the floor** anywhere within the school buildings.

Walk purposefully and **sensibly** within school buildings, keeping to the **left**.

Football and other balls are only used on the **field** and **kept in bags** at other times.

No mobile phones to be visible or used at any time.

Do not enter areas that are **out of bounds** at break/lunchtimes

Visiting lockers or collecting water should take place **before school, at break or lunchtimes**.

Language used anywhere on the school site, should be **appropriate**. Talking should be at an **appropriate volume**.

All litter should be placed in the **bins**. **Respect** the environment.

Wear the **correct uniform** at all times, with no nail varnish, inappropriate hair styles or colour, or trainers.

Respect the school environment. Deliberate damage, graffiti or vandalism will be dealt with as a **serious behaviour** incident.

Exits or **busy corridors** should be **kept clear** to avoid congestion.

Behaviour and conduct should be **calm and respectful** at all times

Use the toilets **at break and lunchtime**, not within lessons, where possible.

At the end of the day, **leave the school site** using the **front entrance/exit**, not the field.

Behaviour to and from school in the **local community**, should also be **appropriate**

C1

Warning issued
Inappropriate volume
Running within corridors
Incorrect uniform (resolved)
In restricted area

1st Warning
No Beh. point

C2

Behaviour point
Mobile phone used or visible on site (+ confiscated)
2nd warning of C1 level incident

2nd Warning
Beh. Point

C3

Sent to Base
Any defiance to member of staff
Truancy
Any inappropriate language
Vandalism and/or graffiti of school site or property

Beh. Point +
Teacher
Detention/
CLD

C4

Sent to Base/SCFTE
Swearing directly at a member of staff
Extreme defiance to members of staff
Smoking on or around school site
Failure to attend CLD

Base or
SCFTE.
Beh. Point,
CLD





Mobile Phone Policy

The school has a ban on mobile phones at all times during the day on the school site. This includes before and after form time and lessons, whilst students are on the school site. Phones should be turned off and in bags/coats, not visible at any time.

If phones are seen or heard, they will be automatically confiscated by staff. The phone will be taken to student reception and placed into a named envelope, to be collected by the student at the end of the day (first offence). For persistent offenders, parents will be informed and will have to collect phones themselves from the student reception. If students refuse to hand over a confiscated phone, then this is seen as defiance and will result in being sent to the BASE for the day, a behaviour point recorded and a CLD issued.

Punctuality Expectations and Consequences

Students are expected to be punctual to all form times (8.55am) and lessons throughout the day. Bells will indicate when students are expected to be either lined up or in the classroom for these points during the school day.

Should students fail to be on time, a 'L' will be added to SIMS with a record of the minutes late. Three L's within a week (SIMS report to be run Thursday break time) will result in a Behaviour point and a CLD on a Friday at 3.25-4.15pm. Failure to attend a Punctuality CLD will result in another Behaviour point added to SIMS and a SCFTE within the LINK.





SCA Shape of the School Day 2018

Shape of the day	
08:45 - 08:55	Briefing
08:55 - 09:15	Form Time
9.15-10.15	Period 1
10.15-10.20	Movement Time
10:20-11:20	Period 2
11:20-11:35	Break Time
11:35 -12:35	Period 3
12:35-13:20	Lunch (Bell at 1:15)
13:20 - 14:20	Period 4
14:20-14:25	Movement Time
14:25 15:25	Period 5

Equipment Expectations

Every student should have the following basic equipment:

- Pens (black and green)
- Eraser
- Pencils
- 30 cm ruler
- Scientific calculator – available from the academy shop.
- Mathematics set (containing protractor and compasses) – available from shop
- A4 Art Sketchbook – available from the academy shop

Optional but useful:

- Colouring pencils
- Glue stick
- A3 clear plastic wallet for D&T





Uniform Expectations

	Girls	Boys
Top	<p>Pale blue polo shirt with academy logo</p> <p>Maroon sweater with academy logo</p> <p>Available from the academy shop</p> <p>We do not accept:</p> <p>Cardigans/Jackets</p> <p>Hoodies</p> <p>Sweatshirts</p> <p>Knitted Jumpers</p>	<p>Pale blue polo shirt with academy logo</p> <p>Maroon sweater with academy logo</p> <p>Available from the academy shop</p> <p>We do not accept:</p> <p>Cardigans/Jackets</p> <p>Hoodies</p> <p>Sweatshirts</p> <p>Knitted Jumpers</p>
Trousers	<p>Black tailored trousers</p> <p>We do not accept:</p> <p>Black jeans/denim</p> <p>Leggings</p> <p>Skinny trousers/tight fit trousers</p> <p>Shiny trousers</p> <p>As a general rule, most appropriate trousers will have side pockets, a button and a zip and are not tight fitting.</p> <p>Only simple black belts should be worn as necessary.</p> <p>Appropriate trousers are available from our academy shop.</p>	<p>Black tailored trousers</p> <p>We do not accept:</p> <p>Black jeans/denim</p> <p>Leggings</p> <p>Skinny trousers/tight fit trousers</p> <p>Shiny trousers</p> <p>As a general rule, most appropriate trousers will have side pockets, a button and a zip and are not tight fitting.</p> <p>Only simple black belts should be worn as necessary.</p> <p>Appropriate trousers are available from our academy shop.</p>

	Girls	Boys
Skirt	<p>Black tailored skirts. Please note skirts must be:</p> <p>a. Of an appropriate length b. Of an appropriate style and fit. Tight fit/stretchy tube skirts are not acceptable c. Worn with black tights</p>	
Shoes	<p>Smart black school shoes. These must be polish-able.</p> <p>We do not accept:</p> <p>Black trainers</p> <p>Black canvas shoes/plimsolls</p> <p>Converse, Vans or similar makes</p> <p>Flip flops</p> <p>Shoes with a significant heel</p> <p>Boots worn over the top of trousers</p>	<p>Smart black school shoes. These must be polish-able.</p> <p>We do not accept:</p> <p>Black trainers</p> <p>Black canvas shoes/plimsolls</p> <p>Converse, Vans or similar makes</p> <p>Flip flops</p> <p>Boots worn over the top of trousers</p>
Jewel- lery	<p>One watch</p> <p>One pair of stud earrings</p> <p>We do not accept any other piercings in school</p>	<p>One watch</p> <p>One pair of stud earrings</p> <p>We do not accept any other piercings in school</p>
Make-up	<p>Subtle and minimal use of make-up is permitted. Nail varnish is not permitted</p>	
Religious head-coverings	<p>Black or burgundy</p>	

